



Early Learning Coalition of Southwest Florida
Nominations & Bylaws Committee Meeting Agenda
 August 25, 2015
 3:00 p.m. – 4:00 p.m.

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSWFL Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: Jill Turner, Chairperson, CEO, Child Advocacy Center; Trina Puddefoot, Executive Director, Early Steps/Health Planning Council; Andrew Wozniak, Esq., Salvatori, Wood, Buckel, Carmichael & Lottes; Jennifer Lange, Director, Little People’s School, Naples

ELCSWFL Staff: Susan Block, Chief Executive Officer

Agenda Items	Facilitator/Presenter	Time Frame
Welcome	Jill Turner	3:00
Approval of Meeting Minutes of May 26, 2015	Jill Turner	3:00
Office of Early Learning (OEL) Update	Susan Block	3:00 – 3:10
Discussion Board Membership: <ul style="list-style-type: none"> • Governor Appointee • Glades County BOCC • Hendry/Glades: DOH Director • Collier Public School Superintendent Designee • Hendry: Private Sector • Collier, Private Sector 	Susan Block	3:10 – 3:20
• Proposed Draft Policy: OEL Grant	Andrew Wozniak	3:20-3:30
• Work Plan – 2015-2016 fiscal year	Susan Block	3:30-3:55
Adjournment	Jill Turner	4:00

Next Meeting is scheduled on Nov. 17, 2015		3:00 – 4:00
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Materials attached: Meeting minutes for 05/26/15; Meeting agenda 8/25/15, Appointment information: Joseph Pepe and Maureen Ungarean. Board Roster & Terms 2015; Proposed Meeting Schedule 2015-16

All meetings will be held at 2675 Winkler Avenue, Ft. Myers, FL 33901 unless otherwise announced.